



# Our Lady of Fatima Convent Jr. School

Gurgaon

## REGISTRATION NOTICE FOR KGI: ACADEMIC SESSION 2018-19

**Our Lady of Fatima convent School** is an English medium School owned by the **Congregation of the Clarist Franciscan sisters of the Most Blessed Sacrament (CFMSS)**, an unaided Minority Christian Institution catering to the children of all communities with a special responsibility for the education of Christians.

**Age criteria: Child to be 3 ½ years + as on April 2018.**

Registration Forms will be available on our website which can be downloaded from **1<sup>st</sup> October 2017 to 4<sup>th</sup> October 2017**

### Submission of forms:

The form is to be filled in capital letters with correct details and submitted in the School Office on

**07 October 2017 from 8:30 am to 11:30 am** along with pre admission formalities of ₹200/ (not refundable)

Documents to be produced:

1. **Birth Certificate:** a self-attested copy of the child's Birth Certificate from the Municipal Corporation with the name of the child.
2. **Copy of the Aadhar Card of the child**
3. **Address Proof:** copy of Parent's Voter ID card / Passport / Driving License Electricity/Water bills / Telephone Bill –BSNL Land Line/ Rental agreement)
4. **Photo Identity Proof:** A passport size photograph of the child with father & mother.
5. **Proof of sibling:** Attach copy of Report card/ Fee Book of real brother or sister is studying in this school.
6. **Alumni:** Attach relevant documents of the school.
7. **Christians:** Copy of Baptism Certificate and a Letter confirming membership from the Parish Priest /Pastor of the Church to which you belong.
8. **ST/SC/OBC/EWS** Category: Attach relevant documents

FOR ADMISSION TO PRE-PRIMARY, THE SCHOOL WILL FOLLOW THE CRITERIA GIVEN BELOW:

- |                               |    |
|-------------------------------|----|
| 1. NEIGHBOURHOOD:             |    |
| a. 05 Km                      | 20 |
| b. Above 5 km and below 8 km  | 10 |
| c. Above 8 km and below 15 Km | 05 |
| 2. Alumni/ SIBLING            | 15 |
| 3. Girl Child                 | 10 |
| 4. CHILDREN OF THE STAFF      | 10 |
| 5. PARENTS: DEFENCE           | 05 |
| 6. CATHOLICS/CHRISTIANS       | 25 |

**Date for Short listed names: Saturday, October 28, 2017, (3:00 P.M)** on the school notice board

Fee to be paid at the time of Admission approx. ₹50000/- (including Tuition Fee for 3 months)

### Please Note:

- No telephone call will be entertained by the school regarding the procedure of selection/admission
- Application forms which are incomplete or contain false information will be rejected
- School does not have any conveyance facility for students.
- Issue of Registration forms does not imply admission.



# Our Lady of Fatima Convent Jr. School

Gurgaon

Principal

